



# THE TAX ASSESSOR-COLLECTORS ASSOCIATION OF TEXAS

An Association to secure the benefits of organized ideas and discussion of mutual problems  
that will advance and maintain proper efficiency and dignity of the County Tax Office.

[www.tacaofexas.org](http://www.tacaofexas.org)

## "WAVES OF PROGRESS"

### TACA BOARD MEETING

June 8, 2019, 3:00 pm

Moody Gardens Hotel Spa & Convention Center

7 Hope Boulevard

Galveston, TX 77554

Vine Room

#### OFFICERS

MICHELLE FRENCH, PCC  
PRESIDENT  
DENTON COUNTY  
[michelle.french@dentoncounty.com](mailto:michelle.french@dentoncounty.com)

CATHY C. TALCOTT, PCAC  
PRESIDENT-ELECT  
COMAL COUNTY  
[talcoc@co.comal.tx.us](mailto:talcoc@co.comal.tx.us)

LINDA BRIDGE, PCAC  
VICE-PRESIDENT EXTERNAL  
BEE COUNTY  
[linda.bridge@co.bee.tx.us](mailto:linda.bridge@co.bee.tx.us)

TAMMY McRAE, PCAC  
VICE-PRESIDENT INTERNAL  
MONTGOMERY COUNTY  
[tammy.mcrae@mctx.org](mailto:tammy.mcrae@mctx.org)

RANDY RIGGS, CPA, PCC  
SECRETARY-TREASURER  
MCLENNAN COUNTY  
[randy.riggs@co.mclennan.tx.us](mailto:randy.riggs@co.mclennan.tx.us)

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IMMEDIATE PAST-PRESIDENT  
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- I. Call to Order
- II. Prayer & Pledges
- III. Introductions & Guests
- IV. Presidential Activity Report
- V. Secretary/Treasurer Report
  - A. Approval of Minutes
    1. March 31, 2019
  - B. Financial Reports
    1. March 2019
    2. April 2019
    3. May 2019
  - C. Budget Amendment
- VI. Old Business
  - A. Annual Conference Program – Allison Getz
  - B. Annual Conference Logistics – Amy Lawson
  - C. Annual Conference Vendors/Sponsors – Sarah Lazarowitz
- VII. New Business
  - A. Acceptance of Resignation
  - B. Committee Updates
    1. Advisory Subcommittee Scholarship – John R. Ames
    2. Bylaws – Linda Bridge
    3. Education Update – Tammy McRae, Bruce Stidham, John R. Ames
    4. Legislative - Ronnie Keister, Vicki Truitt, Katy Reagan
    5. 20 Year Service Report – Gwenda Tschirhart
    6. PTEC – Tammy McRae
    7. TAC Board Member Update – John R. Ames
    8. TXDMV Board Report – Tammy McRae
- VIII. Executive Session
- IX. Other Business
- X. Next Board Meeting: Annual Conference – Thursday, June 13, 2019, 7:30 am, Ivy Room, Moody Gardens, Galveston
- XI. Adjourn

**SPRING BOARD MEETING**

**March 31, 2019**

**3:00 p.m. – San Marcos A**

**Embassy Suites**

**1001 East McCarty Lane**

**San Marcos, TX 78666**

- I. Call to Order- The meeting was called to order by President Michelle French at 3:05 p.m.
- II. Prayer & Pledge- The prayer was given by Linda Bridge and Cathy Talcott led the pledges to the US and Texas Flags
- III. Introductions & Guests- Board members in attendance were Michelle French, Cathy Talcott, Linda Bridge, Tammy McRae, Randy Riggs, Bruce Stidham, Kevin Kieschnick, Larry Gaddes, Donna Willis and Teri Garvey Hanks. Guests in attendance were Elisa Hand, John R. Ames, Michele Mund, Sarah Lazarowitz, Amy Lawson, Katy Reagan, Wendy Burgess, Vicki Truitt and Fred Hill.
- IV. Presidential Activity – Michelle French provided her report in written form. She emphasized several meetings that she attended including the Property Tax Institute, TXDMV Technology Meeting, County at the Capitol Day, TAAD Conference, meetings with the Comptroller’s office and numerous opportunities to testify before the Legislature as well as support others.
- V. Secretary/Treasurer Report-
  - a. Approval of Minutes – Kevin Kieschnick moved to approve the minutes as submitted. Donna Willis seconded the motion. All approved, motion carried.
  - b. Financial Reports – Reports were presented for November through February. Tammy McRae moved to approve the financial reports as submitted. Kevin Kieschnick seconded the motion. All approved, motion carried.
  - c. Exempt Organization Return – Form 990 – Cathy Talcott moved to approve the return. Motion seconded by Bruce Stidham. All approved, motion carried.
  - d. FYE 2020 Budget – The budget was presented to the board by John R. Ames and Randy Riggs. Tammy McRae moved to approve the budget. Motion seconded by Kevin Kieschnick. All approved, motion carried.
- VI. Old Business
  - a. Annual Conference Program – John R. Ames presented the draft agenda to the board on behalf of Allison Getz who joined the meeting on the telephone. Tammy McRae moved to accept the agenda as presented, seconded by Bruce Stidham. All approved, motion carried.
  - b. Annual Conference Logistics – Amy Lawson reported that there are

currently 305 registered for the conference, 138 are TACs and 167 are deputies. Currently 67 are registered for the additional class. All numbers are more than last year.

c. Annual Conference Vendors/Sponsors – Sarah Lazarowitz gave an update on all vendors past and present. Currently there are 34 booths sold and just under \$70,000 has been received.

## VII. New Business

a. TACA Board composition – Kevin Kieschnick discussed the composition of the TACA board and how it relates to the TAAD board. Discussion ensued. The consensus of the board was to explore a liaison relationship with TAAD on an advisory position.

### b. Committee Updates

1. Audit – Teri Garvey Hanks moved to accept the report that was approved by the membership in November, seconded by Donna Willis. All approved, motion carried. Larry Gaddes distributed a report of Recommended Procedures to be followed by future Audit Committees.

2. Bylaws – Linda Bridge reported that information will be timely posted on the website.

Kevin Kieschnick left the meeting at this point of the agenda.

3. Education Update – John R. Ames gave an update of the Education Director transition. Update consisted of the website, instructor list, master TAC list, automation of PTEC registration process and streamlined the CE request process.

4. Legislative Committee – Chair Hill discussed collaborative membership in other organizations as well as the threat against local governments and their advocacy efforts. Larry Gaddes gave an update on HB2 and other bills. Chair Truitt reported on several bills related to sunset and motor vehicle issues. Katy Reagan offered some additional information regarding DMV.

5. TAC Board Representative – John R. Ames submitted a written report. He reported that Judge Susan Redford, Executive Director, is doing a lot of reorganizing, TAC is in a sound financial position and that TAC is under political pressure from some legislators.

6. TXDMV Update – Kevin Kieschnick had to leave early. Michelle French mentioned that a response was issued regarding the proposed rules.

Other Business was then addressed.

Cathy Talcott presented a written report regarding the Comptroller Liaison Committee. The office will be well represented at the annual conference; they continue to look for ways to strengthen the relationship with county tax offices.

Cathy Talcott then introduced plans for the 2020 conference.

VIII. Executive Session

IX. Other business – Tammy McRae moved to terminate the contract with Chairman Fred Hill in sixty days from notice given on April 1, 2019, seconded by Larry Gaddes. All approved, motion carried. Tammy McRae moved to authorize Randy Riggs to renegotiate the consulting contract with Vicki Truitt, seconded by Bruce Stidham. All approved, motion carried.

X. Next Board Meeting: Saturday, June 8, 2019 @ 3:00 p.m. at Moody Gardens, Galveston

XI. Adjourn – Tammy McRae moved to adjourn, seconded by Cathy Talcott. All voted in favor. Meeting adjourned at 7:06 pm.

Respectfully Submitted,  
Randy Riggs  
Secretary/Treasurer

**TAX ASSESSOR-COLLECTORS ASSN OF TEXAS**  
 The period of June 1, 2018 to May 31, 2019

<b>BUDGET</b>				
<b>Adopted 6/2/2018</b>				
<b>Acct No. Cash Receipts (Income)</b>	<b>Amended 11/12/18</b>	<b>31-Mar-19</b>	<b>Year To Date</b>	<b>Remaining Budget</b>
202 Regular Memberships	\$ 31,250.00		\$ 680.00	\$ 30,570.00
203 Associate Memberships	32,500.00		965.00	31,535.00
204 Affiliate Memberships	625.00		85.00	540.00
205 Miscellaneous-Gift Sales	5,500.00		7,217.00	(1,717.00)
206 Contributions/Sponsors 2018	40,000.00		12,405.00	27,595.00
Contributions/Sponsors 2019	20,000.00	\$ 14,500.00	14,500.00	5,500.00
2066 Exhibition Booth Sales-CountyProgress	20,000.00	6,050.00	21,800.00	(1,800.00)
207 Late Conference Revenue	55,000.00		98,805.00	(43,805.00)
209 Educational Courses	20,000.00		16,450.00	3,550.00
210 2019 (Galveston) Conference Registration	74,700.00		-	74,700.00
215 Other Income	-	25.00	7,964.65	(7,964.65)
Receipts (income)	<b>\$ 299,575.00</b>	<b>\$ 20,575.00</b>	<b>\$ 180,871.65</b>	<b>\$ 118,703.35</b>
2082 b. Funds Management Acct	\$ 1,200.00	\$ 429.31	\$ 3,695.39	\$ (2,495.39)
<b>Total Receipts (Income) Month &amp; YTD</b>	<b>\$ 300,775.00</b>	<b>\$ 21,004.31</b>	<b>\$ 184,567.04</b>	<b>\$ 116,207.96</b>
<b>Cash Disbursements (Expenses)</b>				
801 Board Meeting Travel & Expense	\$ 2,200.00		\$ 1,326.82	\$ 873.18
802 Cost of Merchandise	5,000.00		2,809.75	2,190.25
805 Banking Expense	500.00	\$ (25.00)	434.18	65.82
808 President's Expense				
8081 a. Current President	2,500.00		614.49	1,885.51
8082 b. Past President	250.00		-	250.00
809 Secretary/Treasurer	250.00		-	250.00
810 By-Laws Committee	200.00		-	200.00
811 Membership Committee	200.00		-	200.00
812 Education Committee	20,000.00	725.30	15,216.35	4,783.65
813 Regional Coordinating Committee	250.00		-	250.00
814 Historical Committee	250.00		57.98	192.02
815 Site Committee	1,000.00		-	1,000.00
816 TxDMV Committee	250.00		-	250.00
817 Legislative Committee	11,990.00	1,022.45	2,062.48	9,927.52
818 Other General Committee	500.00		438.55	61.45
819 Postage	1,000.00		264.00	736.00
820 Legal Consultant-D. Brooks	1,800.00	450.00	1,500.00	300.00
821 Accounting Services	1,000.00		-	1,000.00
824 Stationary/Supplies	500.00		193.80	306.20
825 TACA Legislative Consultant	60,000.00	12,740.20	51,358.62	8,641.38
830 Flowers & Memorials	200.00	100.00	262.32	(62.32)
831 Refunds	385.00		85.00	300.00
833 Website	1,500.00		-	1,500.00
837 Bonds & D&O Liability	1,500.00		800.00	700.00
930 2019 Annual Conference - Galveston	14,000.00	136.24	3,542.64	10,457.36
2018 Annual Conference - Frisco	160,550.00		116,934.76	43,615.24
2021 Annual Conference - Corpus Christi	5,000.00		5,000.00	-
5555 The County Progress	8,000.00		7,423.40	576.60
<b>Total Expenses</b>	<b>\$ 300,775.00</b>	<b>\$ 15,149.19</b>	<b>\$ 210,325.14</b>	<b>\$ 90,449.86</b>
<b>Net Income</b>	<b>\$ -</b>	<b>\$ 5,855.12</b>	<b>\$ (25,758.10)</b>	<b>\$ 25,758.10</b>
<b>Checkbook Balance</b>				<b>\$ 135,141.96</b>
<b>Outside Revenue Account</b>				<b>20,550.00</b>
<b>Funds Management Acct Balance YTD</b>				<b>217,936.88</b>
				<b>\$ 353,078.84</b>

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The period of June 1, 2018 to May 31, 2019

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202 Regular Memberships	\$ 31,250.00	\$ 26,045.00	\$ 26,725.00	\$ 4,525.00
203 Associate Memberships	32,500.00	31,525.00	32,490.00	10.00
204 Affiliate Memberships	625.00	1,670.00	1,755.00	(1,130.00)
205 Miscellaneous-Gift Sales	5,500.00		7,217.00	(1,717.00)
206 Contributions/Sponsors 2018	40,000.00		12,405.00	27,595.00
Contributions/Sponsors 2019	20,000.00	21,565.00	36,065.00	(16,065.00)
2066 Exhibition Booth Sales-CountyProgress	20,000.00	750.00	22,550.00	(2,550.00)
207 Late Conference Revenue	55,000.00	(1,450.00)	97,355.00	(42,355.00)
209 Educational Courses	20,000.00	2,635.00	19,085.00	915.00
210 2019 (Galveston) Conference Registration	74,700.00		-	74,700.00
215 Other Income	-	25.00	7,989.65	(7,989.65)
Receipts (income)	<b>\$ 299,575.00</b>	<b>\$ 82,765.00</b>	<b>\$ 263,636.65</b>	<b>\$ 35,938.35</b>
2082 b. Funds Management Acct	\$ 1,200.00	\$ 419.27	\$ 4,114.66	\$ (2,914.66)
<b>Total Receipts (income) Month &amp; YTD</b>	<b>\$ 300,775.00</b>	<b>\$ 83,184.27</b>	<b>\$ 267,751.31</b>	<b>\$ 33,023.69</b>
<b>Cash Disbursements (Expenses)</b>				
801 Board Meeting Travel & Expense	\$ 2,200.00		\$ 1,326.82	\$ 873.18
802 Cost of Merchandise	5,000.00		2,809.75	2,190.25
805 Banking Expense	500.00		434.18	65.82
808 President's Expense				
8081 a. Current President	2,500.00		614.49	1,885.51
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809 Secretary/Treasurer	250.00		-	250.00
810 By-Laws Committee	200.00		-	200.00
811 Membership Committee	200.00		-	200.00
812 Education Committee	20,000.00	\$ 545.22	15,761.57	4,238.43
813 Regional Coordinating Committee	250.00		-	250.00
814 Historical Committee	250.00		57.98	192.02
815 Site Committee	1,000.00		-	1,000.00
816 TxDMV Committee	250.00		-	250.00
817 Legislative Committee	11,990.00	711.78	2,774.26	9,215.74
818 Other General Committee	500.00		438.55	61.45
819 Postage	1,000.00	1.45	265.45	734.55
820 Legal Consultant-D. Brooks	1,800.00	150.00	1,650.00	150.00
821 Accounting Services	1,000.00		-	1,000.00
824 Stationary/Supplies	500.00	85.08	278.88	221.12
825 TACA Legislative Consultant	60,000.00	2,500.00	53,858.62	6,141.38
830 Flowers & Memorials	200.00		262.32	(62.32)
831 Refunds	385.00	85.00	170.00	215.00
833 Website	1,500.00		-	1,500.00
837 Bonds & D&O Liability	1,500.00		800.00	700.00
930 2019 Annual Conference - Galveston	14,000.00		3,542.64	10,457.36
2018 Annual Conference - Frisco	160,550.00		116,934.76	43,615.24
2021 Annual Conference - Corpus Christi	5,000.00		5,000.00	-
5555 The County Progress	8,000.00		7,423.40	576.60
<b>Total Expenses</b>	<b>\$ 300,775.00</b>	<b>\$ 4,078.53</b>	<b>\$ 214,403.67</b>	<b>\$ 86,371.33</b>
<b>Net Income</b>	<b>\$ -</b>	<b>\$ 79,105.74</b>	<b>\$ 53,347.64</b>	<b>\$ (53,347.64)</b>
<b>Checkbook Balance</b>				<b>\$ 191,513.43</b>
<b>Outside Revenue Account</b>				<b>42,865.00</b>
<b>Funds Management Acct Balance YTD</b>				<b>218,358.15</b>
				<b>\$ 409,869.58</b>



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## "WAVES OF PROGRESS"

### Business Meeting Agenda June 12, 2019 - 9 AM Moody Gardens - Floral Hall

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- I. Call to Order
- II. Prayer & Pledges
- III. Official Count of Tax Assessors Present - Sgt. at Arms Monte Shaw
- IV. Financial Reports - Randy Riggs
- V. Election of 2019-2020 Board Officers & Directors - Mary Ann Waters
  - a. President-Elect
  - b. Vice President External
  - c. Vice President Internal
  - d. Secretary-Treasurer
  - e. Directors (2) for two year positions
  - f. Other, if needed
- VI. Committee Reports Requiring Action of the Membership
  - a. By-Laws - Linda Bridge
- VII. Committee Reports with No Action Needed
  - a. Advisory - Teri Garvey Hanks
  - b. Audit - Linda Bridge & Tammy McRae
  - c. Awards - Jeri Cox
  - d. Comptroller Liaison - Cathy Talcott
  - e. Education - Tammy McRae & John R. Ames
  - f. Elections - Mary Ann Waters
  - g. Finance - John R. Ames
  - h. Historical - Kim Sweet
  - i. Honorary Membership - Dot Borchgardt
  - j. Legislative - Ronnie Keister
  - k. Life Membership - Dot Borchgardt
  - l. Membership - Gwenda Tschirhart (Including 20 Year Service Recognition)
  - m. Program - Allison Getz
  - n. Public Information - Billie Page
  - o. Regional Coordinating - Cristyn Hallmark
  - p. Resolutions - Teresa Garth
  - q. Security - Tommy Smyth
  - r. Site - Ronnie Keister
  - s. TxDMV Liaison - Kevin Kieschnick
  - t. Technology - Justin Carothers
- VIII. Liaisons and Representatives Reports
  - a. Secretary of State - Gwenda Tschirhart
  - b. Texas Parks & Wildlife - Monte Shaw
  - c. Texas Dept. of Housing and Community Affairs - Robin Harper
  - d. Texas Alcohol & Beverage Commission - Albert Uresti
  - e. Texas Assoc. of Vehicle Theft Investigators - Ruben Gonzalez
  - f. Texas Association of Counties - John R. Ames
  - g. Property Tax Education Coalition - Tammy McRae
- IX. Presentation of 2019-2020 Committee Chairs - Cathy Talcott
- X. Adjourn



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- I. Call to Order
- II. Prayer & Pledges
- III. Introductions & Guests
- IV. Secretary/Treasurer Report
  - A. Internal Audit – Set date for audit and appoint member(s)
  - B. Leadership Class Selection/Appointment
  - C. Ratify President's Chair Appointments & Extensions
- V. Old Business
  - A. Update of Previous Year – Michelle French
  - B. VG Young Update
- VI. New Business
  - A. TAC/County Progress Wrap Up
  - B. Set Date for next Board Meeting
- VII. Other Business
- VIII. Adjourn